

United Church of Christ in the Philippines  
**PROPERTY MANAGEMENT UNIT**  
**PROFILE OF CHURCH PROPERTY/IES**

Jurisdiction	
Conference	
Name of Local Church/Institution	
Address / Location of Property	
Area	Sq. Meters: _____ Has.: _____
Transfer Certificate of Title (TCT)	TCT No. _____ Date of Registration: _____
Original Certificate of Title (OCT)	OCT No. _____ Date of Registration: _____
Name of Owner in Title	
Dec. of Real Prop.	No.: _____ Name of Owner: _____ Date: _____
Acquisition ( pls. mark with a <input checked="" type="checkbox"/> )	<input type="checkbox"/> Donation Name of Donor _____ Date _____ <input type="checkbox"/> Purchase Name of Vendor _____ Date _____ <input type="checkbox"/> Being Lent Owner _____ Since when _____ <input type="checkbox"/> Being Leased Owner _____ Since when _____
Land Classification/Type	<input type="checkbox"/> Residential <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Others _____
Status	<input type="checkbox"/> Being Utilized <input type="checkbox"/> Under-utilised <input type="checkbox"/> Idle/Unutilized
<b>DETAILS OF LAND /PROPERTY UTILIZATION:</b> a. Building/Improv. within property  (Pls. use additional sheet/back page if necessary for other buildings if any)	<p><u>Chapel:</u>      Area _____      Date Built: _____            Dec. of Property. No. _____      Date: _____            Name of Owner in the Declaration _____</p> <p><u>Parsonage:</u>      Area _____      Date Built: _____            Dec. of Property .No. _____      Date: _____            Name of Owner in the Declaration _____</p> <p><u>CE Bldg:</u>      Area _____      Date Built: _____            Dec. of Property. No. _____      Date: _____            Name of Owner in the Declaration _____</p> <p><u>School:</u>      <input type="checkbox"/> Kinder      <input type="checkbox"/> Elem.      <input type="checkbox"/> H.S.                                             Area _____      Date Built: _____            Dec. of Property. No. _____      Date: _____            Name of Owner in the Declaration _____</p> <p><i>Others:</i> (pls specify)            Parking Area      _____ sq. m.      _____ sq. m.                                             _____ sq. m.      _____ sq. m.</p>
b. Utilization of Agricultural Land  (Pls. use additional sheet/back page if necessary)	<p>Area devoted to fruit bearing trees: _____ sq. m.            Kinds: _____</p> <p>Area devoted to non-fruit bearing trees: _____ sq. m.            Kinds: _____</p> <p>Unutilised Area _____ sq. m.</p>
Additional Information on the property/ies:	

Prepared By : \_\_\_\_\_  
 (Sig..over printed name)      Board of Trustees  
 Date: \_\_\_\_\_

Noted by: \_\_\_\_\_  
 Administrative Pastor  
 Date: \_\_\_\_\_

Note: Please accomplish form on a per church property or per Title basis